



Wednesday, 22 September 2021

14:00 – 16:00

Microsoft Teams

Members present:	
Name	Organisation
Cllr Dyfrig Siencyn (DS) – Chair	Gwynedd Council
Annwen Morgan (AM)	Isle of Anglesey County Council
Ffion Johnstone (FfJ)	Betsi Cadwaladr University Health Board
Cllr Llinos Medi Huws (LIMH)	Isle of Anglesey County Council
Sian Williams (SW)	Natural Resources Wales
Nia Williams (NW)	Natural Resources Wales
Gwenllian Roberts (GR)	Welsh Government
Shan Morris (SM)	North Wales Fire and Rescue Service
Ffrancon Williams (FfW)	Adra
Aled Jones-Griffith (AJG)	Grŵp Llandrillo Menai
Sian Purcell (SP)	Medrwn Môn
Sarah Andrews (SA)	Public Health Wales

In attendance:	
Nonn Hughes (NH)	Gwynedd and Anglesey Public Services Board
Lois Owens (LO)	Gwynedd and Anglesey Public Services Board
Dewi Wyn Jones (DWJ)	Gwynedd Council

Apologies:	
Jo Whitehead	Betsi Cadwaladr University Health Board
Gillian Jones	Probation Service
Catrin Thomas	Probation Service
Emyr Williams	Snowdonia National Park
Dafydd Gibbard	Gwynedd Council

Sioned Rees	Welsh Government
Neil Thomas	North Wales Police
Bethan Russell Williams	Mantell Gwynedd

Action Points:

- 1) Invite members of the PSB to give a brief update on their poverty plans during the next meeting of the PSB in December. **LO**
- 2) Comments on the Terms of Reference:
 - It was suggested that we change the wording in paragraph 3.2 of the Terms of Reference to state that the Executive Committee is the name used for the Cabinet in Anglesey County Council.
 - It was agreed to add a paragraph regarding a quorum in the Terms of Reference to reflect what was expected in the Act, namely that a quorum for the PSB equates all the statutory members.
 - Paragraph 5 Resources – it was also agreed to add the wording 'all the members present in the PSB meeting when a decision is required'
 - It was agreed to add some wording regarding the service term of the chair and vice-chair – namely a minimum of two years
 - Everyone was asked to return any further ideas on the Terms of Reference to Lois Owen by 6th October.
- 3) Sian Purcell enquired about an invitation to a workshop on 5th October that had been arranged by the PSBs of North Wales, for the inclusion of under-represented groups in the work on the well-being assessments. **NH**
- 4) It was agreed to present an options paper to the next meeting of the PSB on the development of the well-being plan. **DWJ/ LO**
- 5) A meeting to be arranged between DWJ and Gwenllian Roberts to discuss the sharing and use of real-time data. **DWJ**
- 6) The PSB support team to make the funding arrangements for the receptions project, from the Language sub-group **DWJ/ LO**
- 7) It was suggested that the Council Leaders discuss/enquire about a budget for Public Services Boards in one of the Welsh Government's North Wales Cabinet Committee meetings **DS**
- 8) The Climate Change sub-group to give consideration to how we can include children and young people in the conversations around Climate Change **SW/NW**

Record of the discussion:

Item	Notes	Whom?	By when?
1	<p>Welcome and Apologies</p> <p>All attendees were welcomed to the meeting and the apologies mentioned above were accepted. It was noted that Cllr Llinos Medi was apologising as she had been called to another meeting. Nevertheless, she managed to join the second half of the meeting.</p> <p>Lois Owens was welcomed to her first meeting and was congratulated on her appointment to the role of supporting the PSB's work. It was noted that this was NH's last meeting, as she</p>		

	<p>had taken up a post with IoACC. The board thanked her for her work supporting the PSB over the past three years.</p> <p>Gwenllïan Roberts was attending the meeting on behalf of Sioned Rees.</p> <p>Sarah Andrews was welcomed to her first meeting, representing Public Health Wales. It was noted that the PSB looked forward to her contributions.</p>		
2	<p>Terms of Reference The latest version of the Terms of Reference had been circulated to everyone before the meeting. It was noted that Emyr Williams was keen to revisit the terms of reference, particularly some matters such as:</p> <p>Para. 4.2 Add some wording regarding the term of the chair and vice-chair – namely a minimum of two years.</p> <p>Para 5. Decision-making – the Terms of Reference stated, <i>The Board's decisions, for example a decision on a local well-being assessment and the local well-being plan, shall not be valid unless they are made jointly and unanimously by all the members, and with all members present.</i></p> <p>It was agreed that we continue with this arrangement, particularly for the well-being assessments. It was also agreed to add the wording 'all the members present in the PSB meeting when a decision is required'. They referred to a discussion that took place when the PSB was established, which was the importance of giving everyone the opportunity to contribute to decisions. If an agreement could not be reached, the Board members were reminded of the Act which stated that the four statutory members could approve decisions.</p> <p>Para 6. Resources – Remind the PSB of the following: <i>All statutory members shall bear equal responsibility for resources for the functions of the Board. The contributions will be agreed and reviewed by the Board as necessary.</i></p> <p>Nonetheless, it was noted that all partners were expected to contribute towards resources if they were associated with the work of the sub-groups</p> <p>8. Scrutiny Arrangements. The paragraph was updated to reflect the current situation: <i>Consideration was given to establishing a joint scrutiny panel across Gwynedd and Anglesey. It was agreed to focus on aligning timetables and reconciling scrutiny arrangements across both Counties for the time being. These arrangements between both councils could be reviewed again in due course.</i></p> <p>SW suggested that the terms of reference should refer to a quorum. It was agreed to add a paragraph regarding a quorum to reflect what</p>		

	<p>was expected in the Act, namely that a quorum for the PSB equates all the statutory members.</p> <p>AW requested that we change the wording in paragraph 3.2 of the Terms of Reference to state that the Executive Committee is the name used for the Cabinet in Anglesey County Council.</p> <p>Everyone was asked to send any further observations to Lois Owens by 6th October.</p>		
3	<p>Minutes of the previous meeting</p> <p>The minutes were accepted as a true reflection of the discussion. The members did not go through the Action Points from the previous meeting, but it was confirmed that the actions had been completed for most. Those that had not been completed will be addressed during the next meeting of the PSB, which were:</p> <ul style="list-style-type: none"> ▪ The PSB Support Team to arrange that partner progress updates on the poverty priority are presented at the December meeting ▪ Dafydd Gibbard to arrange a meeting with Sian Williams, Annwen Morgan and other relevant officers to discuss the way forward with the climate change sub-group. 		
4	<p>Progress report on the Gwynedd and Anglesey Well-being Assessments and timescales</p> <p>NH provided an update on the Well-being Assessments. She referred specifically to:</p> <ul style="list-style-type: none"> • The statutory expectations and Statutory Guidance for the Well-being of Future Generations (Wales) Act 2015. • She listed the lessons learnt from the process last time, and the need for the partners to have co-ownership and work together on the assessments this time. • She emphasised that the well-being assessments were live documents and could be updated continuously. • She gave an update on the work to date, namely that the work of analysing our partners' engagement work and findings was in progress. She reported that Anglesey's well-being questionnaire had been circulated amongst our partners and was live until 11 October. She confirmed that the timetable for the Regeneration Framework in Gwynedd would allow them to contribute to the well-being assessments before publishing the final drafts of the assessments. • She referred to work that was happening regionally. The regional grant was used to commission Glyndŵr University to collaborate on the well-being assessments in North Wales. In addition, a regional workshop had been arranged to hear from under-represented groups, in relation to matters that affect their well-being. 		

	<ul style="list-style-type: none"> • She referred to the timetable for the Well-being Assessments. The Well-being Assessments would be published by May 2022 and the Well-being Plan by May 2023. Draft versions of the assessments would be published by October/November 2021. <p>SW noted that the Conwy and Denbigh PSB had given consideration to the process of developing the well-being plan and would include members of their PSB on a sub-group that would be responsible for developing the well-being plan. Members enquired about the arrangements of the Gwynedd and Anglesey PSB. It was reported that the Gwynedd and Anglesey support team had also begun considering the development of the well-being plan, and they agreed to prepare an options paper for the next meeting of the PSB on the process of developing the well-being plan.</p> <p>An Equality Impact Assessment had been prepared for the Well-being Assessments – a copy had been circulated to the members prior to the meeting.</p> <p>GR referred to economic data that was being collected regionally – it would be useful for her to have a discussion with DWJ about real-time data.</p>		
5b	<p>Proposal paper by the Welsh Language Sub-group</p> <p>AJG presented the paper that described the proposal in question. The receptions project had been addressed at large by the PSB in the past. This proposal paper split the project into three parts. They requested a financial resource towards the first part of the project. The Board supported in principle the entire project, and agreed to support the first part of the project as follows:</p> <p>Grŵp Llandrillo Menai – a £5,000 contribution Isle of Anglesey County Council – a £5,000 contribution North Wales Fire and Rescue Service – a £3,000 contribution</p> <p>It was noted that Gwynedd Council supported the project in principle and that DS and DG would discuss further.</p> <p>The Health Board agreed in principle and would discuss further within their organisation.</p> <p>Public Health Wales stated that they could contribute by offering officer time.</p> <p>It was agreed that an agreement was needed between the committing and contributing partners. It was agreed that the PSB support team would coordinate those arrangements, and would contact the partners to confirm arrangements.</p> <p>Natural Resources Wales also supported the project in principle and supported using the Coed y Brenin reception for the project.</p> <p>A discussion ensued about establishing a budget for the PSB. SW referred to a paper that the Welsh Government would be publishing</p>		

	<p>on resources for the PSB. She suggested that the PSB waited to hear what those findings were.</p> <p>GR suggested for the PSB to remember about regional sources of funding, and DJW referred to the regional grant that the Government was offering to PSBs. The funding from this year's regional grant was for developing the well-being assessments, but it was important that the PSB bore this source in mind for the future.</p> <p>FfW said that the PSB required a revenue budget to be able to make decisions more quickly in order to carry out the work of the sub-groups. DS agreed to convey this message formally through the Welsh Government's North Wales Cabinet Committee.</p> <p>It was agreed to proceed with part 1 of the Language project, and AJG was thanked for his enthusiasm and initiative.</p>		
5c	<p>Climate Change Action Plan</p> <p>It was reported that NRW had begun engagement work in Porthmadog. They would address matters such as: why they carry out engagement, in what form and what were the expected outputs. It was noted that NRW had a statutory duty to undertake the work, and intended to include the partners in the work. NRW would map the functions of the various organisations.</p> <p>AJG referred to the importance of including young people in the discussions around climate change. It was confirmed that the sub-group would develop an engagement plan.</p> <p>AM reminded the sub-group of the need to keep an eye on Climate Change arrangements that were taking place regionally and nationally. She also expressed that it was difficult for the Councils to contribute resources to the COP event.</p>		
5e	<p>An update was received on the sub-group's progress report. It was reported that ICT and TF funding was ending, and that the Welsh Government had confirmed that there would be follow-on funding but we had not received the full details to date.</p> <p>Members went through the progress that had happened in the Integrated Teams across Anglesey and Gwynedd.</p> <p>FfJ referred to the critical situation in the care sector and said that there was a role for other partners to work together to respond to the situation.</p> <p>DS thanked FfJ for the commitment and hard work leading the health and care sub-group.</p>		
6.	<p>Challenges and Opportunities</p> <p>It was noted that challenges and opportunities had already been discussed during the PSB meeting. Opportunities for collaboration, and the challenges of funding the work of the PSB.</p>		