
Gwynedd and Anglesey Public Services Board (PSB)

Wednesday, 13 March 2019 10:00am-12:30pm

Tŷ Menai, Parc Menai

MINUTES

PRESENT	
NAME	ORGANISATION
Ffion Johnstone	Ffion Johnstone
Cllr Dyfrig Siencyn	Gwynedd Council
Bethan Russell	Mantell Gwynedd
Sioned Rees	Welsh Government
Cllr Llinos Medi Huws	Isle of Anglesey County Council
Emyr Williams	Snowdonia National Park Authority
Dr Gwynne Jones	Isle of Anglesey County Council
Siobhan Adams	Public Health Wales
Euros Jones	Natural Resources Wales
Nia Williams	Natural Resources Wales
Elizabeth Woodcock	Post-graduate Researcher
Dilwyn Williams	Gwynedd Council
Richard Fairhead	North Wales Fire and Rescue Service
Jerry Hunter	Bangor University
Sian Purcell	Medrwn Môn

IN ATTENDANCE	
Nonn Hughes	Gwynedd and Anglesey Public Services Board
Dewi Wyn Jones	Gwynedd Council
Arwel Owen	Gwynedd Council
Arwel Williams	Bangor University
Lowri Hughes	Bangor University
Sally Baxter	Betsi Cadwaladr University Health Board

1. Welcome and Apologies

APOLOGIES	
Ffrancon Williams	Community Housing Cymru
Sian Williams	Natural Resources Wales
Shan Morris	North Wales Fire and Rescue Service
Gary Doherty	Betsi Cadwaladr University Health Board
Janet Roberts	Gwynedd Council
Catrin Parry	Probation Service
Nigel Harrison	North Wales Police

1. Welcome and Introductions

The following were welcomed to the meeting to give presentations: Sally Baxter, Lowri Hughes and Arwel Williams.

2. Terms of Reference - standing item

No changes to present.

3. Minutes to be approved and matters arising

The matters raised during the previous meeting were discussed, and the actions noted.

1. Circulate the proposed decisions to the Fire Service as they were absent from the meeting - **Acted upon**
2. NH to prepare a paper outlining the potential resources needed to deliver the work of the sub-groups, as well as options to joint-fund the resources. **Acted upon**

4. Presentation on the Arfer Scheme by Bangor University

Arwel Williams and Lowri Hughes gave a presentation on the Arfer Scheme, which corresponds to one of the Language Sub-group's action plan priorities. A copy of the presentation would be circulated for the attention of Board members following the meeting.

Comments and questions on the scheme were invited:

There was support for the practice plan from Board members. It was agreed that the project was an effective method of data collection.

A comment was made that the public bodies needed to ensure that every position within establishments addressed Welsh Language requirements, where appropriate.

It was acknowledged that it was challenging to change the attitude and practice toward the use of the Welsh language with colleagues who were used to communicating with each other in English. The practice plan presentation had caused some Board members to think differently about their Language choice in such situations.

It was asked whether the behaviour of the staff who participated in the experiment had changed as a result of the fact that someone was present to observe them, and whether this could influence the data. It was noted that staff had become used to this presence after time. The staff who took part in the experiment understood what the aspirations and commitments were.

The sustainability of the programme was questioned. The data collected at the end of the experiment was currently being analysed. Having said this, the current situation with regard to use of the Language remained above the baseline.

It was noted that there could be an opportunity for Gwynedd Council and the Health Board to use the project to promote the use of the Welsh Language within the recently formed Integrated Health and Care Teams.

1.	Action:	A copy of the presentation to be distributed to Board members following the meeting.
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5. Presentation on Betsi Cadwaladr University Health Board's three year plan.

A presentation was provided by Sally Baxter on the Betsi Cadwaladr University Health Board three year plan. It was agreed that this would be distributed to Board members following the meeting.

Comments and questions on the presentation were invited:
Sally was congratulated on her excellent presentation through the medium of Welsh.

A comment was made that there was a need to empower front-line staff to make decisions in order to continue with the service. It was asked why this was not one of the Health Board's priorities. It was noted that this was part of the Health Board workforce's strategy and that engagement with staff was needed as it would change the culture.

Enquiries were made regarding the resources needed to deliver the plans referred to in the presentation, and as to whether there was a way for other organisations to help with some

elements of the work. The transformation bids were referred to in relation to the health and welfare aspects.

The Public Health document, 'Building a Healthier Wales' (in response to the 'A Healthier Wales' document) was referred to; which focusses on preventative work. It was asked how the three year Health strategy tied in with the Public Health document. Enquiries were made regarding the preventative work they were undertaking, and how it remained in keeping with the document. It was confirmed that they used the Healthier Wales Framework and were improving the partnership working.

It was noted that work happening in the field of health and care could appear complex at times, considering the three year Health Plan, the Regional Partnership Board Plan, and the work of the PSB's Health and Care sub-group. It was asked whether it would be possible to present a paper outlining how these plans would be brought together.

It was asked whether the part of the three year plan containing reference to Organisational Development referred to staff empowerment. It was confirmed that there would be a need to consult with staff on the organisational development element as it was expected that a change in the culture would be seen. The Health Board could report back to the PSB on this.

It was asked whether there was a way to amend the wording of 'centralising services' when referring to Ysbyty Glan Clwyd. It was noted that this referred to the centre in relation to population density. The Health Board reported that detailed mapping work had been conducted before deciding on a location for the centralisation of services, giving consideration to user numbers, the location of demand, and matters concerning transportation.

2.	Action:	A copy of the presentation to be distributed to Board members following the meeting.
3.		Ffion Johnstone, on behalf of the health and care sub-group, to present a paper for the PSB outlining the relationship between the three year Health plan, the Regional Partnership Board Plan, and the work plans of the Health and Care sub-group.

6. Report on the sub-groups' progress

Objective 1 - Communities that thrive and flourish in the long-term -

6.a. The Housing Sub-group

In Ffrancon's absence, an update was received from Arwel Owen (Senior Housing and Well-being Manager, Gwynedd Council).

A workshop had been held by the Housing Sub-group on Monday 11 March to consider various innovative housing models. A summary of the workshop was provided. There were representations from the housing associations and Local Authorities at the workshop.

It was agreed at the workshop that there was a need to give attention to:

1. Developing low carbon models, energy efficiency and fuel poverty
2. Using local providers
3. Identifying opportunities and economic benefit

The following short-list of innovative housing models that required further attention was agreed upon:

1. Modular, timber-framed housing
2. Beattie Passive (an innovative plan in Holyhead)
3. Different housing options for developing sites that were currently proving difficult

The challenges currently facing the group were noted; namely purchasing and bringing the plan together to include Housing Societies and Councils. It was noted that an application for a project management resource was to be considered as part of the agenda item on resources.

Reference was made to the sub-group's next step, namely identifying and evaluating sites. It was noted that the intention was to work alongside a wider range of PSB partners on this action.

Questions and observations were invited:

Enquiries were made as to whether the sub-group had given consideration to the housing needs of Gwynedd and Anglesey. It was suggested that a discussion would be needed on this during the next Board meeting. In addition, enquiries were made as to who had been included in the partnership in terms of funding the plan and the other Housing Associations.

Enquiries were also made regarding the site evaluations and the work that had been completed up to that date. It was confirmed that only sites with potential were being considered, and that there had been no further actions.

It was suggested that the sub-group needed to consider its membership and include Natural Resources Wales.

The following actions were also agreed upon:

- To confirm the project's objectives
- To provide more detail on the course of the project
- To ensure that the work on the project corresponded with the priorities set out in the Well-being Plan.

There was agreement in principle to what had been presented by the sub-group, but they were asked to consider how it added value to both Councils' current plans.

4.	Action:	The sub-group to consider the above actions and therefore ensure that the objectives and course of the project are clear by the meeting to be held in June 2019.
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6.b The Welsh language Sub-group

The progress report was gone through in accordance with the three sub-themes noted in the action plan:

1. Sharing Good Practice - A presentation and discussion were previously had around the Practice Plan
2. The Citizen's Experience. - Looking at the simple changes which could be implemented across all organisations to make the language offer more visible, and in order to encourage the starting of every conversation in Welsh. The Board asked the sub-group to map what was currently being done in every board-member organisation in detail i.e. the kind of approaches being used (the orange badge, posters in reception areas), in order to establish a baseline before considering action steps.
3. The child's language and journey and the obstacles he/she faced that prevented him/her from retaining the Welsh Language. It was suggested that the sub-group should not displace the work which had already been done on the Language Charter, but should rather build upon it. The need to work with GwE officers was noted. Jerry Hunter confirmed that he now attended GwE's strategic meetings.

The sub-group was asked to map out each organisation's situation with regard to the ability of their front-line staff to provide services through the medium of Welsh, and the Board was asked to consider how we could build upon that.

It was asked that the heading for sub-theme 3 be changed, namely the wording 'retaining the Welsh Language', as the schools were developing Welsh Speakers. GwE was already doing work in this field. It was confirmed that Schools' Language Policies were also robust. It was reported that work was ongoing to promote the Language at the Foundation Stage, but it was accepted that there were still some gaps in provision.

5.	Action:	For the sub-group to consider the work already happening in the field, and to identify opportunities to build upon this work.
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6.c The Climate Change sub-group

In the absence of sub-group leader Sian Williams, a progress report was provided by Nia Williams and Euros Jones.

It was noted that the sub-group had included around 30 members and that the members' enthusiasm to contribute to the sub-group's work was evident. It was reported that a number of public bodies had contacted Nia Williams to express that they had been active in the climate change field. As a result, further mapping work was to be completed. Natural Resources Wales intended to develop a Google questionnaire to be shared, in the first place, with Sub-group members. The questionnaire was meant as an initial step in scoping the work and identifying the good practices already in existence in relation to Climate Change. It was acknowledged that a number of organisations were making plans and acting on Climate Change matters. This would be an opportunity for the sub-group to develop a full understanding of the work already taking place in the field. The questionnaire would therefore be an initial step in mapping the work already happening, and would allow the group to identify gaps.

Questions and observations were invited

It was suggested that the group should avoid duplicating work and consider the work already completed such as the Shoreline Management Plan; and then consider the gaps in our data, understanding and actions. The sub-group was also asked to consider how its views affected our communities.

Confirmation of what was originally agreed upon by the PSB was asked for. Was it to focus on coastal aspects, or should plans for inland areas also be included?

Reference was made to the good practice already afoot in the field of climate change by both Councils.

6.	Action:	For the sub-group to give consideration to the work completed for the Shoreline Management Plan, and to confirm the sub-group's objectives.
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Objective 2 - Healthy and independent residents with a good standard of living

6.d Integrated Health and Care Sub-group

Ffion Johnstone gave a presentation on the Health and Care sub-group's progress. The papers presented, which outlined the choices regarding effective local government arrangements for Gwynedd and Anglesey in relation to the transformations needed within health and social care, were discussed. They were based on discussions which had happened on a regional level at the North Wales Leadership Group and locally at a workshop including the integrated health and care group (Anglesey and Gwynedd). The aim was to try to put the arrangements in order so that they reflected the priorities for transformation set in North Wales' response to 'A Healthier Wales'.

Questions and observations were invited:

It was expressed that progress was being seen in the field but that it could appear complicated. The sub-group was asked to present a paper for the next meeting outlining:

- The problem currently faced
- Why this was important for the residents of Gwynedd and Anglesey
- The actions we were taking to deal with the issue
- How we would know that we had succeeded

Enquiries were made about the transformation bids and how the Health and Care sub-group had contributed to the plans. It was explained that the sub-group was considering how we could implement the changes on a local level.

Reference was made to the progress of the Integrated Children's Group. The group was taking into consideration the regional strategic assessment and local welfare priorities; and was undertaking the local element of the transformation bids. The meeting was chaired by Siobhan Adams.

It was acknowledged that the PSB had the opportunity to significantly influence Objective 2 by strengthening the collaboration in the health and care sector.

Reference was made to the Welsh Public Health document, 'Building a Healthier Wales'. It was noted that the principles and priorities were rational - but that the document suggested that they had been drawn up on behalf of the Local Authorities, rather than with them.

The sub-group was asked to consider and highlight what we could do locally within the communities of Gwynedd and Anglesey to influence Objective 2.

7.	Action:	For the sub-group to consider using the questions above to help them in developing the action plan.
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7. Paper on the Poverty Sub-group's options

A presentation was given on the proposed options for the poverty sub-group. The following actions were agreed upon: NH to meet with both Councils. The intention was to develop an understanding of the ongoing / intended work in the field of poverty by both councils.

The findings were to be presented to the PSB in June, and members would be required to identify where we could add value to the work happening in the field.

Public Health would continue to support the Impact Assessment tool.

8.	Action:	NH to arrange a meeting with Gwynedd and Anglesey Councils in order to discuss their work plans in the field of poverty and to arrange for them to provide a presentation at the Board meeting on 12 June.
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8. Paper on PSB resources

Reference was made to £83k of the regional grant and the intention for it to be used in commissioning work and improving understanding within the fields of poverty, equality, climate change and transportation.

It was reported that the PSB had no specific to support the work of the sub-groups. The sub-groups were asked to consider the following actions when they held discussions around resources:

1. Whether there was another organisation within the group currently or intending to conduct work in the field. Then to consider how the organisation could help with funding options.
2. Whether the work was already being done by other partners. How did the proposed work of the sub-group add to this work / was there a way of sharing the work?
3. In the case of the two actions above being inapplicable, it was suggested that the sub-groups should develop a Business Plan to be presented before the PSB. It was confirmed that the Board neither wished to see any delay in the sub-groups' work, nor to see a lack of resources preventing their progress.
The business case would outline how the work added value, offer evidence of the needs across the project, and which services would be connected to the project.

9. Annual Report

It was reported that the draft annual report would be presented to the Board in June.

10. Correspondence

The items circulated to the Board as correspondence were discussed.

11. Challenges and Opportunities - standing item

No changes to present

12. Election of Chair

Ffion Johnstone confirmed that she wished to draw her period as chair to a close. A discussion was held around this, but no successor was confirmed. Ffion Johnstone would continue in her role until a successor was found.

13. Next meeting of the Public Services Board

The details of the arrangements for the next meeting were noted

12 June 2019, 10am-12pm

Tŷ Coch, Parc Menai.