



Wednesday, 15 December 2021

14:00 – 16:00

Microsoft Teams

<b>Members present:</b>	
<b>Name</b>	<b>Organisation</b>
Emyr Williams (EW) - Chair	Eryri National Park
Cllr Dyfrig Siencyn (DS)	Gwynedd Council
Dafydd Gibbard (DG)	Gwynedd Council
Annwen Morgan (AM)	Isle of Anglesey County Council
Cllr Llinos Medi Huws (LIMH)	Isle of Anglesey County Council
Sioned Rees (SR)	Welsh Government
Sian Williams (SW)	Natural Resources Wales
Bethan Russell Williams (BRW)	Mantell Gwynedd
Aled Jones-Griffith (AJG)	Grŵp Llandrillo Menai
Sian Purcell (SP)	Medrwn Môn
Sarah Andrews (SA)	Public Health
Lowri Hughes (LH)	Bangor University

<b>In attendance:</b>	
Catrin Thomas (CT)	Gwynedd Council (for item 4a)
Arwel Jones (AJ)	Anglesey Council (for item 4a)
Fon Roberts (FR)	Anglesey Council (for item 4a)
Nia Williams (NW)	Natural Resources Wales
Dewi Wyn Jones (DWJ)	Gwynedd Council
Lois Owens (LO)	Gwynedd and Anglesey Public Services Board

<b>Apologies:</b>	
Ffrancon Williams	Adra
Andy Jones	Probation Service
Gillian Jones	Probation Service
Ffion Johnstone	Betsi Cadwaladr University Health Board
Shan Morris	North Wales Fire and Rescue Service
Neil Thomas	North Wales Police

## Action Points

1. It was agreed to send a letter to the Local Government Minister on behalf of the Chair of the Board to enquire about the budget that is available for Public Services Boards. **PSB Support Team**
2. PSB Support Team to collaborate with all partners to identify how they contribute to the poverty agenda work streams by the next meeting. Subject to this work, arrange a workshop session to discuss how partners can support/challenge each other on progress in the poverty agenda. **PSB Support Team**
3. It was agreed to have another update on the poverty agenda within 6-9 months from both authorities side-by-side to compare the situation in both counties. **PSB Support Team to arrange**
4. The Welsh language sub-group was asked to look at reliable data for the number of Welsh speakers between the Census. **AJG**
5. The Care and Health Sub-group was asked to outline the impact the work achieved has had on residents in the next progress report in March. **FfJ**
6. Share the draft Well-being Assessments with Board members once they are published for everyone to have an opportunity to make observations. **PSB Support Team**
7. The PSB Support Team and the Research Service at Gwynedd Council were asked to consider if there is any reliable data/information available that could be used for the Well-being Assessments to demonstrate the impact of Covid 19. **PSB Support Team**
8. It was resolved to go for option 3 to implement the Well-being Plan and arrange a workshop in June, with a sub-group to lead on the work to be established after this. **PSB Support Team**
9. The leader of every sub-group to look at their programme of implementation from now until May 2023 and to provide a brief outline of what exactly they intend to deliver between now and then. Support Team to collaborate/support this work. **Sub-group leaders and the PSB Support Team**
10. Need to confirm the above decisions with the Fire Service and the Health Authority as they were not able to be present at the meeting and there is a need for all statutory members to be present to be quorate. Need to establish the delegation procedure within the statutory partner organisations. **PSB Support Team**

## Minutes of the discussion

Item	Notes	Whom?	By when?
1	<b>Welcome and Apologies</b> All attendees were welcomed to the meeting and the apologies mentioned above were accepted.		
2	<b>Terms of Reference</b> - the changes submitted at the meeting of 22.09.21 were confirmed		

3	<p><b>Minutes of the previous meeting</b></p> <p>The minutes were accepted as a true reflection of the discussion. An update was received on the action points:</p> <ol style="list-style-type: none"> <li>1. Invite members of the PSB to give a brief update on their poverty plans during the next meeting of the PSB in December. (LO) - <i>on the agenda</i></li> <li>2. Comments on the Terms of Reference: <ul style="list-style-type: none"> <li>▪ It was suggested that the wording in paragraph 3.2 of the Terms of Reference could be changed to state that the Executive Committee was the name used for the Cabinet in Anglesey County Council.</li> <li>▪ It was agreed to add a paragraph regarding the quorum in the Terms of Reference to reflect what was expected by the Act, namely that a quorum for the PSB was all the statutory members.</li> <li>▪ Paragraph 5 Resources - it was also agreed to add the wording 'all members who are present at the PSB meeting when a decision is required'</li> <li>▪ It was agreed to add some wording regarding the terms of the chair and vice-chair - namely a minimum of two years</li> <li>▪ Everyone was asked to return any further ideas on the Terms of Reference to Lois Owen by 6th October.</li> </ul> <p><i>- the terms of reference had been amended and circulated to members.</i></p> <li>3. Sian Purcell enquired about an invitation to a workshop on 5th October, that had been arranged by the PSBs of North Wales, for the inclusion of under-represented groups in the work on the well-being assessments. (NH) - <i>Sian had received an invitation to the workshop.</i></li> <li>4. It was agreed to present an options paper to the next meeting of the PSB on the development of the well-being plan. (DWJ/ LO) - <i>on the agenda.</i></li> <li>5. A meeting to be arranged between DWJ and Gwenllian Roberts to discuss sharing and utilizing real-time data. (DWJ) – <i>DWJ had established contact but was awaiting a meeting</i></li> <li>6. PSB Support Team to undertake the funding arrangements for the receptions project, from the Welsh Language Sub-group (DWJ / LO) - <i>completed</i></li> <li>7. It was suggested that the Council Leaders discuss/enquire about a budget for Public Services Boards in one of the Welsh Government's North Wales Cabinet Committee meetings (DS) - <i>slipped. Following a discussion it was agreed to send a letter on behalf of the Board to Welsh Government to emphasise the difficult financial situation.</i></li> <li>8. The Climate Change sub-group to consider how we can include children and young people in the conversations around Climate Change (SW/NW) - <i>slipped.</i></li> </li></ol>	PSB Support Team	16/3/22
4a	<b>Presentation from the two authorities on their Poverty Plans</b>		

	<p>The first presentation on Anglesey Council's poverty plans was submitted by AJ and FR and the Gwynedd Council presentation was submitted by CT. An overview was provided of the latest data and the work done to tackle poverty in both authorities.</p> <p>EW thanked the authorities for their presentations noting that they had been useful. A discussion was held on any gaps that the partners could assist in tackling and CT explained there was work to be done in the short-term to respond to people's needs (through CAB etc.) and long-term work to restore the preventative and resilience agendas.</p> <p>DG emphasised that the poverty agenda was an issue for all partners and that every partner had a role to play. He suggested that another update was needed within 6 to 9 months and in the meantime to consider what the Board could do / learn.</p> <p>AJG noted that the presentation was interesting but very sad. He noted that there were free training opportunities e.g. cooking courses through the college and a contribution through access to digital equipment. He emphasised there was a need to continue to challenge what was being delivered in this field.</p> <p>SA added that it was important that the figures shocked people and recognised that work needed to be done to ensure that the people who were in the greatest need received care.</p> <p>DS agreed noting that a poverty workshop to compare, learn and challenge what we as a Board could deliver against the poverty agenda. As a starting point / preparatory work, it would be useful if all partners could look at the work that was already happening within their organisations in this field.</p>	<p>PSB Support Team</p> <p><b>All</b></p>	<p>June or September 2022</p> <p>16/3/22</p>
<p><b>4c</b></p>	<p><b>Update on the work of the Welsh Language Sub-group - Aled Jones-Griffith</b></p> <p>AJG presented the content of the reports explaining that the tender for the 'First Contact' Project was now on Sell2Wales until the beginning of January and that the sub-group was looking at its work programme for the future.</p> <p>DG welcomed the work and thanked AJG for presenting a project with a clear brief that showed the value in collaboration.</p> <p>EW asked the Welsh Language Sub-group to review the data gathered about the number of Welsh speakers in the years between the Census. There were other national data sources e.g. The Annual Population Survey (Office for National Statistics) and the Wales National Survey provided data on a county basis, but reported Welsh-speaker levels that were higher than the Census results, as they only used a sample. AJG agreed for the sub-group</p>	<p>Welsh language Sub-group</p>	<p>16/3/22</p>

	to look at this and collaborate with the data teams in Gwynedd and Anglesey to look at what was possible.		
<b>4ch</b>	<p><b>'Porthmadog Flood Risk Management Plan' report - Sian Williams</b></p> <p>SW presented the content of the reports included with the papers, and reported on the main messages from the sub-group's recent workshop. SW noted that the workshop's focus was on learning from past challenges and engaging / collaborating better with the affected communities.</p> <p>A general discussion was held and a number of the partners submitted general questions and observations mainly related to:</p> <ul style="list-style-type: none"> <li>• Had the work added value and how had working as a partnership contributed to the aim of the Well-being Plan?</li> <li>• Was it apparent enough why we chose to look at Porthmadog and Llangefni? Why not other communities?</li> <li>• As both authorities had their own Flood Prevention Plans, were there other matters that were more suitable for the sub-group to be focussing on / adding value to in tackling Climate Change?</li> <li>• Did we need to consider who needed to be part of the discussion?</li> <li>• Acknowledged that the PSB had strengthened the relationship between NRW, the Councils and partners but was there value in squeezing everything into a project? Was it better to use it as a space for sharing good practice?</li> <li>• Argued that the original brief of the Well-being Plan was too vague and there was a need to learn lessons and have something more focused next time.</li> <li>• It was noted that the work touched on the poverty agenda also and in engaging with communities it was important to highlight other arising matters.</li> <li>• SW was thanked for her special work, commitment and passion in the field.</li> </ul> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• The Sub-group was asked to go back and look at its programme of action between now and May 2023 and consider whether it could take different action from now until the new Plan was published.</li> </ul>	Climate Change Sub-group	16/3/22
<b>4e/f</b>	<p><b>Report of the health sub-group - Ffion Johnstone</b></p> <p>In the absence of Ffion Johnstone, DWJ and FR presented the content of the report highlighting the work the Care Sub-group had been doing for the duration of Covid-19.</p> <p>EW expressed his thanks for the report and reminded everyone that 90% of the work in the children and adults field was statutory and</p>		

	<p>there were examples of people going beyond the call of duty under difficult circumstances.</p> <p>A discussion was held on funding new projects and that problems were arising from the need to spend grant money within time limits rather than planning on a long-term basis for the future.</p> <p>The members felt there was a need to highlight the difference the sub-group's work was doing and to emphasise the impact the collaboration had had on the residents of Gwynedd and Môn. It was noted that this request needed to go back to the sub-group for discussion.</p>	Care Sub-group	16/3/22
5	<p><b>Draft of the Gwynedd and Anglesey Public Services Board Well-being Assessments</b></p> <p>DWJ submitted the Draft assessments for the Caergybi and Ynys Cybi area and the Llŷn Area along with a timetable for the consultation / publishing the Assessments.</p> <p>LIMH noted that there were varied communities within the Caergybi well-being area (Bae Trearddur and Ynys Cybi) and this was problematic in looking at the data for the area. She also noted that there was a need to highlight figures relating to mental health as the data did not currently mention this.</p> <p>DEJ reiterated that this was true for several areas and it was also difficult to obtain reliable information on a local level for assessments and the support team would continue to look at this but would appreciate having points of contact within the organisations.</p> <p>EW noted that it was difficult to compare whether a figure was good or not for a number of examples and there was a need to provide the context.</p>	LO	asap
6	<p><b>Options for drawing up the Well-being Plan</b></p> <p>DWJ went through the prepared report and presented the possible options for creating the Plan over the coming year.</p> <p>A discussion was held and the following were raised by a number of the partners:</p> <ul style="list-style-type: none"> <li>• Important to have input from all partners at the start to ensure a cross-section of opinions.</li> <li>• Conwy and Denbigh PSB were looking to bring a sub-group of different fields together.</li> <li>• In terms of the action steps, it was agreed that it would be possible to have a smaller group to steer the discussion.</li> <li>• It was felt that arranging a workshop for all partners in June would be valuable.</li> </ul>		

	<p>Decision:</p> <ul style="list-style-type: none"> <li>• Agree to go for Option 3 and arrange a workshop for June.</li> <li>• As the meeting was not quorate the support team was asked to check that the Fire Service and Health Board were happy with its decision.</li> <li>• To avoid a similar situation of not being quorate at future meetings, the statutory Partners were asked to ensure that they had a delegation procedure.</li> </ul>	<p>PSB Support Team SM / FfJ</p> <p>PSB Support Team</p>	<p>June</p> <p>By 6/3/22</p> <p>By 6/3/22</p>
7	<p><b>Report proposing to reduce the number of priorities the Board has - Dewi Wyn Jones</b></p> <p>DWJ submitted the report asking the Board to consider whether there was a need to reduce the number of priorities between now and May 2023.</p> <p>Main points from the discussion:</p> <ul style="list-style-type: none"> <li>• Needed to be clearer regarding the brief of the priorities and what we were trying to achieve as a Board.</li> <li>• Some fields such as health and community resilience were urgent matters that needed to be considered in the context of Covid-19.</li> <li>• It must be remembered that the Board did not have as many resources as the National Committees.</li> <li>• Housing sub-group - questions whether more work was needed in the field as the situation had worsened over the last two years. Was there a need to monitor / keep an eye on the field?</li> <li>• Needed to be realistic in terms of our work Plan between now and May 2023.</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• As the group was not quorate it was decided to look at this again at the meeting in March.</li> <li>• Every Sub-group was asked to submit a report outlining the value of collaboration in the field, what their programme of action was between now and May 2023 and what difference the work was making for the residents of Gwynedd and Anglesey.</li> </ul>	<p>The leader of every sub-group</p>	<p>16/3/22</p>
10	<p><b>Challenges and Opportunities - standing item</b></p> <p>Nothing to report during this meeting.</p>		
11	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>• <b>JSEG review of Attacks on Emergency Workers</b></li> </ul> <p>LIMH gave a reminder that every report circulated to the Board needed to be available bilingually. There was only an English copy of the above-mentioned document available to share.</p>		